

Risk Assessment ID	Covid 19	Client	All
Activity		Location	All

Health & Safety Consequence (C)	Environmental Consequence (E)	Probability (P)	Consequence (C or E) x Probability (P) = Risk Rating (RR)
C1 No effect or negligible	E1 No effect	P1 Negligible	1 to 4 Negligible
C2 Minor injuries	E2 Minor effect	P2 Unlikely	5 to 8 Acceptable
C3 Major Injuries	E3 Major effect	P3 Likely	9 to 16 Unacceptable - <b>Work must not start</b>
C4 Fatalities	E4 Irreversible	P4 Probable	

Hazard	Cause / Risk	Effect	Before Control			Control	After Control		
			(C)	(P)	(RR)		(C)	(P)	(RR)
Covid19	Poor hygiene standards  Transmission of virus between individuals or surfaces	Contracting Covid19  Spreading Covid19  Death	4	4	16	We advise our employees to maintain good hygiene standards around the workplace such as: - Wash your hands frequently with alcohol-based hand wash or wash with soap and water for at least 20 seconds. Do not use the 100% alcohol aerosol spray that has been provided to clean the van surfaces to clean your hands. It is for sterilisation and cleaning purposes only, and wear gloves at all times when using it. Avoid touching your eyes, mouth and nose. Hands touch many surfaces and can pick up viruses. Once contaminated, hands can transfer the virus to your eyes, nose or mouth. From there, the virus can enter your body and can make you sick  Practice respiratory hygiene: Make sure you, and the people around you, follow good respiratory	4	2	8

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					<p>hygiene. This means covering your mouth and nose with your bent elbow or tissue when you cough or sneeze. Then dispose of the used tissue immediately.</p> <p>You should not share dishes, drinking glasses, cups, eating utensils with other people so only make your own drinks and wash your own pots.</p> <p>Do not eat in site cabins</p> <p>Do not share mobile phones or tablets</p> <p>Cleaners to all offices will be asked to disinfect all touchable work surfaces and office equipment daily to reduce the chances of spreading the virus.</p>			
Covid19	Generally, not social distancing as per government guidelines. Meetings, briefings, toolbox talks etc.	Contracting Covid19 Spreading Covid19 Death			<p>Maintain social distancing- maintain at least 2 metre (6 ½ feet distance) between yourself and anyone else.</p> <p>Avoid site offices and cabins as much as possible the best place to be is in the fresh air.</p> <p>Do not expose yourself and others by going in and out of site offices.</p> <p>All visitors to site or office will be kept to essential people only, any</p>	4	2	8

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						<p>office visitor will be asked to use hand sanitiser on entry. Do not shake hands with the visitor. Do not have direct contact with delivery vehicle drivers maintain the 2 metre guideline. Site personnel should only visit the office if absolutely unavoidable. All meetings wherever possible should be held by Skype. Daily briefings, toolbox talks etc should be delivered in an area (preferably outdoors) large enough to accommodate the required personnel maintaining the 2 metre guideline, if the area is not large enough, reduce the number of personnel and repeat. Ensure the space is quite enough for everyone to hear without having to crowd forward. Managers and QS's minimise your exposure and the exposure of others by working from home when you can. Only visit site as is necessary. Use your professional judgement you</p>			
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						<p>know the contract better than anyone.</p> <p>Any individuals who have identified pre-existing conditions in our annual medical questionnaire will be allowed where possible to work from home. (additional equipment has been purchased for this to come into immediate effect) if it is not possible to work from home please notify your Manager who will seek further advice from the MD</p> <p>If other employees have any underlying conditions not already notified to the company, please inform your manager immediately.</p>			
Covid19	<p>Sharing transport with co-workers</p> <p>Not social distancing as per government guidelines.</p> <p>Transmission of virus between individuals</p>	<p>Contracting Covid19</p> <p>Spreading Covid19</p> <p>Death</p>	4	4	16	<p>Do not enter any vehicle that has not been allocated to you</p> <p>The social distancing guidelines recommend that you maintain at least 2 metre (6 ½ feet distance) between yourself and anyone else. This is impossible in the majority of our vehicles so one person per vehicle only unless the vehicle can comfortably accommodate 2 metre social distancing.</p>	4	2	8

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						<p>Keep the time spent in the vehicle to a minimum. For example, if waiting for concrete do not sit in the vehicle with colleagues.</p> <p>Sanitise the keys at the start and end of the shift.</p> <p>At the start of the shift clean locks handles etc. with the 100% alcohol aerosol spray that has been supplied, use gloves when using this. If the spray is unavailable use soap and water. Carry a bottle of washing up liquid.</p> <p>Do not share or pass between each other mobile phones or tablets no matter how funny the message is. Keep them sanitized.</p> <p>Inside the vehicle wear a clean pair of nitrile gloves. Ensure they have adequate dexterity and grip for driving. Do not wear your work gloves.</p> <p>Keep the windows at least partially open whilst travelling and the climate control system switched to blow external air to ensure continuous air change within the cabin area.</p>			
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						Use the 100% alcohol spray to sanitize any areas of the vehicle that hands may typically touch including the steering wheel, gear stick, handbrake, indicator and wiper control arms, beacon switches, door handles, seat belts and buckles, window buttons, mirrors, stereo and climate control buttons. If the spray isn't available use, antibacterial wipes. This may require doing two or three times a day. Ensure the vehicle has good ventilation when using the spray. Do not use in a closed cab. Sterilise or wash your hands immediately after cleaning the vehicle interior and put on your clean nitrile gloves before driving. When exiting the vehicle put your clean nitrile gloves on a sterilised surface only. Clean the exterior of the gloves at the end of the shift. Dispose of all waste properly. Bag it, bin it, kill it.			
Maintaining Mental and Physical Wellbeing	Restrictions in normal life, fear for loved ones, and possible financial problems	Employees may be suffering from physical or mental conditions that impact their	4	4	16	Regular two way communication with workforce will be maintained through, Emails, TBTs,	4	2	8

Contract Number		<b>All</b>	Date Issued	<b>27-03-2020</b>	Issue Number	<b>1</b>	Review Date	<b>Ongoing</b>	<b>GHSF1-2 Issue 3 Jan 09</b>
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	(real, potential or perceived)	productivity and or concentration at work				Management Meetings or ones on ones , WhatsApp Groups etc Remember that there is online support from Employee assistance programme from Wellbeing solutions Management. 0800 328 1437 Employees should inform their supervisor of any issues which may affect their work			
First Aid	Additional Risk to First Aiders that will be required to breach social distancing guidelines.	Contracting Covid19  Spreading Covid19  Unintentional infection through breath, contact with patient or contaminated clothing  Death	4	4	16	People that only have the symptoms of Covid19 and no injury should not be treated but arrangements made to remove them from site as appropriate If it's a minor complaint or injury ascertain if the employee can self-administer first aid More serious cases should be treated adhering to normal first aid hygiene guidance Before referring to hospital consider the current situations and potential delays	4	2	8

**Risk assessment will be reviewed in the event of the following: - Ongoing in line with Government advice**  
**Deficiencies highlighted by events. Concerns raised by personnel or other parties.**  
**Refusal by personnel or other concerned parties to sign the risk assessment form**  
**Refusal to work by personnel or other concerned parties on health and safety grounds**